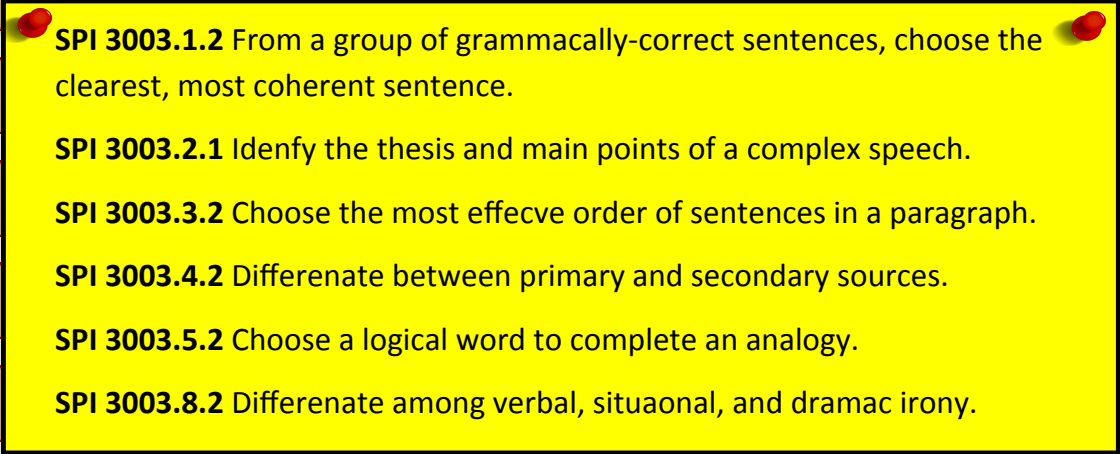




UNIT II



SPI 3003.1.2 From a group of grammatically-correct sentences, choose the clearest, most coherent sentence.

SPI 3003.2.1 Identify the thesis and main points of a complex speech.

SPI 3003.3.2 Choose the most effective order of sentences in a paragraph.

SPI 3003.4.2 Differentiate between primary and secondary sources.

SPI 3003.5.2 Choose a logical word to complete an analogy.

SPI 3003.8.2 Differentiate among verbal, situational, and dramatic irony.

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What is a **coherent** sentence?

A sentence whose meaning the reader can easily understand.

Note: lack of vocabulary and complexity of topic do not affect coherency- that is a "reader problem", not a "writer problem".

Why are **coherent** sentences important?

1) Readers will become confused, then frustrated, if they have to re-read your sentences in order to make sense of them. Remember, they are already having to make sense of the information you are giving them; so, being forced to make sense of the sentences is extra work.

2) Coherent sentences are usually shorter, which makes them easier to understand. Also, readers can focus on the ideas rather than the words in a coherent sentence.

What causes **incoherent** sentences?

There are many causes. A few include...

Word Choice: every word has a specific meaning.

Transitions are great for coherency, when they're used correctly.

e.g.

- (a) Steve will only go to the park, but his friend will go to the zoo.
- (b) Steve will go to the park while his friend will only go to the zoo.
- (c) Steve will only go to the park, but his friend will only go to the zoo.
- (d) Steve will only go to the park while his friend will go to the zoo.

Transitions: whether it's a word, phrase, or clause, you must lead the reader to each point in your writing.

e.g.

- (a) I recently saw a movie about firefighters in a small town. But so many movies today have predictable plots!
- (b) I recently saw a movie about firefighters in a small town. The action scenes were very well-done and the acting was fine. But this movie, like so many movies today, has a predictable plot!
- (c) I recently saw a movie about firefighters in a small town. The action scenes were very well-done and the acting was fine. So many movies today have predictable plots!

Clauses: we like to read information in a logical order.

e.g.

- (a) Being a student is more and more time consuming thanks to the testing requirements and pressure on educators.
- (b) Being a student, thanks to the testing requirements and pressure on educators, is more and more time consuming.
- (c) Being a student is, thanks to the testing requirements and pressure on educators, more and more time consuming.
- (d) Being a student is more and more, thanks to the testing requirements and pressure on educators, time consuming.

Negatives: not just words like "no"...

e.g.

- (a) Not until I read the study about the great lack of non-licensed drivers was I able to say for the certain that we did not have enough of them.
- (b) I was certain we did not have enough drivers with licenses after I read the study.
- (c) After I read the study about the great lack of non-licensed drivers, I was able to say for the certain that we did not have enough of them.

Pronouns: the reader must be certain about them.

e.g.

(a) Mary enjoys working with children; she will probably do that.

(b) Mary enjoys working with children; she will probably open a daycare one day.

(c) Mary enjoys working with children; she will probably do that in the future.

Nouns: don't turn them into verbs or use them in strings

e.g.

(a) The documentary showed the universal healthcare business model's troubled financial plan.

(b) There was a showing of the universal healthcare business model's troubled financial plan.

(c) The documentary showed that universal healthcare has a business model that is financially troubled.

Tips & Hints

- 1) Always demand specifics (especially with pronouns). Never assume.**
- 2) Don't separate things that belong together (subject/verb, adjective/noun, adverb/verb).
- 3) Clauses need to be placed at beginning or end of sentence, if at all possible.
- 4) Favor sentences that use less negatives and less commas.
- 5) The more complex the sentence sounds, the less likely it is to be correct.

1) Which of the following sentences is most clearly written?

- (a) Of the team's players, six are local high school students.
- (b) Six of the team's players are local high school students.
- (c) On the team, six players are from local high schools.
- (d) From local high schools, six players are on the team.

Correct
Answer

2) Which of the following sentences is most clearly written?

- (a) According to the company's site, the closings, in three states, will displace approximately 4900 associates.
- (b) According to the company's site, the closings will displace, in three states, approximately 4900 associates.
- (c) According to the company's site, the closings will displace approximately 4900 associates in three states.
- (d) According to the company's site, 4900 employees will be displaced in three states by the the closings.

Correct
Answer

3) Which of the following sentences is most clearly written?

- (a) Teachers and administrators, along with their other problems, can no longer turn a blind eye to bullying that occurs on school grounds.
- (b) Teachers and administrators must, alongside other problems, ensure that bullying is stopped as soon as it starts- or sooner.
- (c) Along with their other problems, teachers and administrators must not allow bullies to get away with their crimes without punishment.
- (d) Teachers and administrators must ensure that bullying is stopped as soon as it starts, alongside other problems.

Correct
Answer

1) Which of the following sentences is most clearly written?

- (a) No records of any sales of coins and jewelry to the businesses were found by the defendant.
- (b) No records of any sales to the businesses by the defendant of coins and jewelry were found.
- (c) No records were found of any sales of coins and jewelry to the businesses by the defendant.
- (d) No records of any sales of coins and jewelry by the defendant to the businesses were found.

Correct
Answer

2) Which of the following sentences is most clearly written?

- (a) The security contractor is investigating possible sleeping by a guard on the job and unauthorized use inside a secure building of a phone.
- (b) The security contractor is investigating possible sleeping on the job by a guard and unauthorized use of a phone inside a secure building.
- (c) The security contractor is investigating possible sleeping on the job by a guard and, inside a secure building, unauthorized use of a phone.
- (d) The security contractor is investigating possible sleeping by a guard on the job and unauthorized use of a phone inside a secure building.

Correct
Answer

3) Which of the following sentences is most clearly written?

- (a) With eight bedroom suites and 11 full bathrooms, Villa Bonita, a site overlooking James Lake, is one of the town's most lavish homes.
- (b) Villa Bonita, with eight bedroom suites, is one of the town's most lavish homes, with 11 full bathrooms and a site overlooking James Lake.
- (c) With eight bedroom suites, 11 full bathrooms and a site overlooking James Lake, Villa Bonita is one of the town's most lavish homes.
- (d) With eight bedroom suites, Villa Bonita is one of the town's most lavish homes, with 11 full bathrooms and a site overlooking James Lake.

Correct
Answer

**Sentence
Order**

SPI 3003.3.2 Choose the most effective order of sentences in a paragraph.

NEXT

What is sentence order?

When sentences are grouped together in a paragraph, they are all related by the main idea, which is located in the topic sentence (usually the first or second sentence of the paragraph).

When you're taking a test, you will see this question asked in one of two ways: either at the end of a long passage of reading (the sentences will be numbered and you may notice as you read that something doesn't seem right) or as a separate question with a unique paragraph (see below).

If the question is from a unique paragraph, you have to assume that you have all the information you need to answer the question. That is, there isn't an imaginary paragraph before it that would make more than one possible order correct.

Which of the following paragraphs has the sentences in the most logical order?

e.g. The mayor said the city had bounced back from the depths of the recent recession. Also, he said the state would post revenues that are higher than their previous peak during the 2006-07 budget year. However, he said an unemployment rate higher than the national average is evidence that more needs to be done.

e.g. However, he said an unemployment rate higher than the national average is evidence that more needs to be done. Also, he said the state would post revenues that are higher than their previous peak during the 2006-07 budget year. The mayor said the city had bounced back from the depths of the recent recession.

Answer

Justification

Determining sentence order

When you first read the paragraph, are statements made that confused you because you don't know what they're talking about?

e.g.

(1) The crews had already worked on Thursday to clean up and were expected to return on Friday to the site. (2) The pipelines carried diesel fuel, gasoline and electrical lines down to feed service tanks for boats at the yacht club. (3) Emergency crews are estimating it may take a couple of days to clean up a fuel spill near Big Hill Lake after a tree fell on pipelines. (4) It is estimated that under 50 gallons leaked from the gasoline pipeline and about 400 to 600 gallons leaked from the diesel pipeline.

- a. What is the correct order of sentences? [REDACTED]
- b. What information was out of order to indicate that something was wrong.

When you read a paragraph, you can sometimes use transitions to figure out the best order.

(1) As the governor prepares to sign it, the sponsor of the bill said most other employees who have state-issued licenses are already subject to losing those licenses for failure to pay student loans and it is appropriate to add professionals to the list. (2) Having passed the House, the bill goes to Gov. Bill Haslam for his signature. (3) That final approval was won only after an hour-long debate in the House. (4) Professionals who default on their student loans could lose the right to practice their professions under legislation winning final approval in the state House on Thursday.

- a. What is the correct order of sentences? [REDACTED]
- b. How did transitions help you? Did they also confuse you?

Practice: Choose the correct order for the sentences below.

(1) As an extra precaution, one person at each store must be a certified secondhand store operator and pay a \$50 fee and have a background check done through the local police department. (2) Operators must also get specific information from individuals from whom they buy property and must photograph all jewelry and gold, precious metals and coins they buy. (3) Any stolen merchandise that appears in the database will be flagged and seized by the police. (4) This database will be monitored by a police task force. (5) A new ordinance stipulates that secondhand store personnel must hold re-sell items for 30 days, as well as upload information about the item to a database.

- (a) 5, 2, 4, 3, 1
- (b) 5, 3, 2, 4, 1
- (c) 2, 4, 1, 3, 5
- (d) 2, 3, 4, 1, 5

Correct
Answer

N.B. Be prepared to explain how
you came to your conclusion!

Practice: Choose the correct order for the sentences below.

(1) Those programs, which include highway restoration grants and spending for literacy and reading programs, would have been removed had state revenues not rebounded this year. (2) Obviously, Governor Smith is spending a lot of money. (3) Finally, this also includes a proposal for a \$696 million plan for new construction and building maintenance. (4) The Governor will restore permanent funding to \$120 million in programs that received a one-year grant in the current year's budget. (5) Governor Smith's budget includes money for the local college's long-delayed science building, science lab facilities at the local high school and a patient diagnostic center at the hospital.

- (a) 5, 1, 4, 2, 3
- (b) 4, 1, 5, 2, 3
- (c) 2, 1, 3, 4, 5
- (d) 2, 5, 1, 3, 4

Correct
Answer

Practice: Choose the correct order for the sentences below.

(1) Keep in mind that this gym is at the top end of options our citizens have when choosing a fitness center. (2) Once you move past Awesome Gym's sparkling appearance, it's clear even the details of the facility have been painstakingly engineered toward busy and active families. (3) A growing segment of the fitness industry, luxury gyms cater to a variety of needs, and their amenities extend far beyond just a locker and a towel. (4) But that comparison itself is, well, shallow. (5) Many people believe that shiny, clean gyms are about as fit for work as shiny, clean trucks.

- (a) 2, 5, 4, 1, 3
- (b) 5, 2, 3, 1, 4
- (c) 5, 4, 2, 1, 3
- (d) 2, 5, 1, 3, 4

Correct
Answer

***N.B.** Be prepared to explain how
you came to your conclusion!*

Practice: Choose the correct order for the sentences below.

(1) The club will be similar to its counterparts, but even larger and pricier. (2) For example, does your cheaper gym offer a huge water slide, like the Awesome Gym? (3) Nonetheless, you receive much more for that membership than just a place to shoot hoops, says the club's owner. (4) For some, saved time or convenience is well worth it. (5) This gym chain, which has four clubs in our area, plus a tennis facility, plans to open its fifth location in Happy Utopia in late spring. (6) You'll pay a higher price, of course, but you also get what you pay for.

- (a) 3, 2, 1, 5, 4, 6
- (b) 4, 2, 5, 6, 3, 1
- (c) 3, 5, 1, 6, 4, 2
- (d) 6, 4, 2, 5, 1, 3

Correct
Answer

Analogies

SPI 3003.5.2 Choose a logical word to complete an analogy.

Analogy: comparison of two or more objects

Stove → Cook

Pencil → Draw

Test for Correctness

Cook with a Stove

Draw with a Pencil

Kinds of Analogies

- worker: product
- item: purpose
- worker: tool
- cause: effect
- part: whole
- characteristic
- degree/intensity
- type/species/class
- action/object
- antonym
- synonym

Kinds of Analogies

- worker: product
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- action/object
- antonym
- synonym

Identify the Type of Comparison

fly : airplane :: drive : car

poet : poem :: baker : pie

pen : writer :: voice : singer

inflation : deflation :: frail : strong

tropical : hot :: polar : cold

golden retriever : dog :: salmon : fish

mist : fog :: drizzle : tropical storm

happy : joyful :: sad : depressed

knife : cut :: ruler : measure

finger : hand :: petal : flower

Complete the Analogy & Identify the Kind

> dry period is to drought as recession is to

> guitar is to guitarist as _____
is to carpenter

> engine is to vehicle as hard drive is to

> wasteful : uneconomical :: quit : _____

> heroic : cowardly :: permanent : _____

> parakeet : bird :: _____ : fashion

> reciprocate is to give back as permeate is to

Complete the Analogy & Identify the Kind

- > fashion is to _____ as
finance is to economics
- > rub away is to _____ as share is to
allocate
- > dazzling is to flamboyant as unwelcome is to

- > money : purchase :: information : _____

- > policeman : procedures :: criminal : _____
- > accusation : _____ :: dance : graceful
- > _____ : average :: fantastic : amazing